

Leader Professional Development Kits

LPD Summary

This session provides an overview of how to manage difficult conversations with subordinates, peers, and senior leaders.

Learning Objectives

- Identify the importance of having difficult conversations.
- Discuss strategies for managing difficult conversations.

Materials Recommended

- Facilitator Guide
- PowerPoint Slides
- Participant Packet
- PC Computer or Laptop
- Projector, screen,& A/V cables
- Markers & paper or white board

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Managing Difficult Conversations

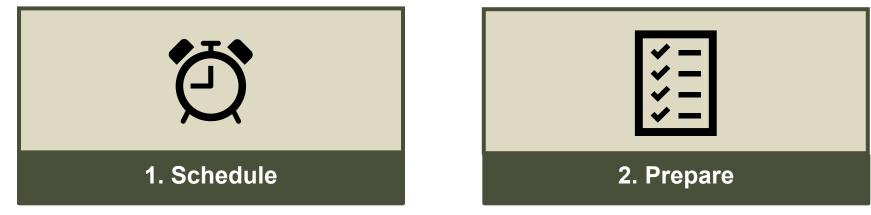


PREPARATION: 60 MIN DELIVERY: 40 MIN

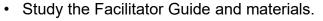
AUDIENCE: All Army Leaders



Step-by-Step Instructions for Delivering This LPD Session



- Schedule the LPD session.
- Reserve space and equipment.
- Coordinate support roles.



- Tailor the presentation for your unit as needed.
- Print out participant packets.



- Prepare the room.
- Deliver the session using the Facilitator Guide, PPT slides, and handouts provided.



- Ask tough questions.
- Discuss how information can be applied to your unit/team/organization.
- Determine what actions leaders will take to make improvements.